

Dear Member:

A member is considered moved away when the member leaves the trading area. Generally, the Co-operative's trading area is considered to be 75 Km from Regina. This distance may be less if the member is moving to a community within the 75 km radius of Regina that has its own Co-op (eg: Southey, Sintaluta, Wolseley, Bulyea, Fort Qu'Appelle, Wilcox, Milestone, and Odessa). Members who purchased a membership and were at the time of application outside of the Co-op's trading area must move a greater distance away from the Co-operative to qualify as a moved away.

We also require proof of your new address. **Accepted proof is a copy of a current driver's license.** Other proof that *may* be accepted, *at the discretion of the Board of Directors*, could include:

- a forwarding address form processed and stamped by Canada Post, or a confirmation letter from Canada Post.
- a copy of a utility bill (*must* show both the address that is being billed *and* the address the bill was mailed to, not just a portion of the bill).

Whatever proof is provided, it must show **your name and new address**. **The Board of Directors reserves the right to deny the application if there is concern that the proof provided does not show conclusively that the member has moved permanently outside the trading area.** Applications will not be accepted until after you have moved to your new address.

Once we receive the documentation, your application will be presented to the Board of Directors for approval. Directors meet on a monthly basis. Based on the timing of your application, it may take up to 6 weeks to receive your payment.

Upon receiving Board approval, a cheque will be mailed out to you.

Please mail your documentation to:

Sherwood Co-operative Association Limited
Box 5044
Regina, SK S4P 3X5

or fax to: (306) 791-0060

If you have any questions, please call Member Inquiries at (306) 791-9321 or email member.relations@sherwoodco-op.com.

Form Checklist:

- _____ Did you include your member number and the name the membership is in?
- _____ Is your new address filled in, complete with postal code?
- _____ Did you include your new phone number?
- _____ Did you include your birth date?
- _____ Did you sign the application? It must be signed by the person who owns the share.
- _____ Did you include a copy of your driver's license (or other proof) showing your new address?

Sherwood Co-op is committed to protecting your privacy. Your personal information will be treated with the utmost discretion, and will be used only when necessary in the day-to-day operations of our business, or when required by law.

February, 2007

APPLICATION FOR WITHDRAWAL OF EQUITY
SHERWOOD CO-OPERATIVE ASSOCIATION LIMITED
MOVED OUTSIDE TRADING AREA

Instructions Above

MEMBER # _____

DATE: _____

MEMBER NAME: _____

NEW ADDRESS: _____

POSTAL CODE: _____

PHONE NUMBER: _____

BIRTH DATE: _____

I HAVE MOVED PERMANENTLY OUTSIDE THE TRADING AREA AS DEFINED BY SHERWOOD Co-OPERATIVE ASSOCIATION LIMITED.

I REQUEST PAYMENT IN FULL, AND BY SO DOING, AM AWARE THAT I AM NOT ELIGIBLE FOR ANY PATRONAGE REFUNDS THAT MAY BE ALLOCATED AFTER PAYMENT IS MADE.

APPLICANT'S SIGNATURE: _____

ADMINISTRATION USE ONLY		
AMOUNT OF EQUITY		Employee Signature: _____